

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
AUGUST 7, 2023
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR AVIE AT 5:05 PM

MEMBERS PRESENT: SWEENEY, AVIE, WILLIAMS, SLOAN HOPFE, IGWE, CIARAMITARO, SCHERTEL, SIEGRIST

MEMEBRS ABSENT: ECHOLS, WECKER

OTHERS PRESENT: Houhanisin (FPS), Piggot (FHPD), Pankow (FHFD), Yuskowatz (YMCA)

CITIZENS PRESENT:

APPROVAL OF AGENDA:

Motion by Schertel, support by Hopfe, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Siegrist, support by Sweeney, to approve July 3, 2023 meeting minutes as submitted.
Motion carried unanimously.

BUDGET ITEMS:

- Discussed the need to back charge the Stop the Bleed supplies, will discuss with Wecker.
- Need to purchase additional EPC stickers and create QR codes for future literature distributions
- Need to replace EPC banner for booth

UNFINISHED BUSINESS:

- Founders Festival – wrap up discussion. Parade was well attended and well coordinated.
 - EPC booth was well staffed. Thank you to Corewell Health for use of their tent – the cover was much appreciated during the rain and heat that rolled in during the weekend.
 - Approx. 80 information folders were distributed along with giveaways including car kits and personal safety whistles. (EPC was asked to not distribute whistles in the future.)
 - QR codes were a hit with the younger festival guests
 - Guests requested plastic bags for literature – something to think about for the future

NEW BUSINESS:

- City-wide wellness fair will be hosted by the Farmington Hills Special Services at the Costick Center on October 3, 2023 from 10am – 2:30pm. Echols will create a sign up genius page for EPC members to staff a table. Yuskowatz and Sweeney will set up and tear down.
- NFPA safety information on lithium-ion batteries was added to EPC Facebook page.

- Farmington Hills Special Services is hosting a Women & Friends self defense class at The Hawk on September 9, 2023 and October 21, 2023 from 10am – 1pm. The cost is \$80 per person. FHPD is also coordinating an in-house self defense awareness class.

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COMMITTEE REPORTS: (none)

LIAISON REPORTS:

- **YMCA (Yuskowatz)** – YMCA still in need of life guards. The Y will provide classes, training, and certifications. The Serra Foundation (Serra Ford) is sponsoring a golf outing fund raiser on August 15, 2023. Funds raised will go to Farmington YMCA Kids, Seniors, and Families scholarships.
- **FPS (Houhanisin)** – two open PSO positions posted on the MCOLES site.
- **FHPD (Piggot)** – Farmington Hills City Wide Open House will be held on October 8, 2023 at Fire Station 5. EPC will have a booth (Avie and Sweeney volunteered to set up and tear down). There will be another civilian police academy this year to tentatively start in October. Power outages from the latest round of storms took the primary communications center down for an extended period of time. Emergency operators moved to the backup location to provide 911 service.
- **FHFD (Pankow)** – Thank you for the welcome to the EPC and happy to serve. The newest FHFD cadets are in training to backfill recent retirements.

PUBLIC COMMENT: (none)

COMMISSIONER COMMENTS:

- **AVIE** – welcomed Lt. Pankow to his first EPC meeting as the FHFD liaison, replacing J. Neufeld after his retirement

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, November 6, 2023 in the Viewpoint Room.

ADJOURNMENT:

Chair Avie adjourned the meeting at 6:07 pm.

Minutes taken by M. Sweeney, drafted by Secretary Echols